



House of Representatives

HOUSE STATE INSTITUTIONS & PROPERTY COMMITTEE RULES 2005 – 2006

1. The quorum for the House State Institutions and Property Committee shall be five (5) Members.
2. A bill, a resolution, or other matters will be considered only after presentation by its principal author or a legislator whom he designates to do so. In the event that more than one member of the General Assembly has signed a measure, the principal author shall be the one whose name appears first in the list of authors.
3. The Committee shall convene, recess, and adjourn upon the order of the Chairman except, however, a majority of the members present and voting to recess or adjourn shall govern.
4. The Chairman, Vice-Chairman, Secretary, and Subcommittee Chairs of the full committee may serve as ex-officio voting members of each subcommittee.
5. The rules of the House will prevail in all matters not covered by Committee Rules.
6. Measures which affect the revenue of the State must include a proper estimate in writing of the dollar amount which the measure, if enacted, would increase or decrease the income of the State.
7. At the call of the Chair, action may be taken by the full Committee on any Bill at the first reading. The Chair shall have the option to take action on a Resolution.
8. The Chair shall establish the meeting agenda and determine the measures to be considered and the order of consideration. No motion that the committee recommends that a measure "DO PASS" OR "DO NOT PASS" shall be in order until the Chair has stated that such a motion will be entertained.
9. Subcommittees shall consider measures assigned to them by the Chairman and make recommendations thereon to the Committee. No measure will be reported to the full House except after consideration by the Committee. The Chair may appoint subcommittees and officers of subcommittees and in the discretion of the chair refer any matter to a subcommittee.

10. The Chair shall present to the committee a proposed change in these rules at any time. Any other member proposing a change in these rules shall provide written notice of the proposed change to the Chair and Secretary at least 72 hours before presenting any proposed change to the committee.
11. The Rules of the House shall prevail in any case not provided for in these rules.
12. During committee meetings, committee members and those in the audience shall turn off or place in silent mode all cell phones, pagers, and other similar devices.